

OTR Registry  
75/5177

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MEMORANDUM FOR: Director of Personnel

SUBJECT : Reorganization of the Office of Training

1. As you will recall in a recent meeting of the Personnel Resources Board, there seemed to be some question as to the approval of the GS-17 positions in OTR for the Chief, Intelligence Institute, and the Chief, Functional Training Division. I direct your attention to the attached reorganization of Training which clearly indicates that the former Deputy Director for Management and Services had approved the reorganization at that time.

2. The fact that these changes, although approved by the then DD/MGS over two years ago, were not made in the PCR has created a serious problem for the Office of Training. We need to know the grade structure of key OTR positions. Your personal assistance in this matter will be greatly appreciated.

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Alfonso Rodriguez  
Director of Training

Att is filed in organization & management file  
to be moved forward each year.

Downgrade to A - 100  
When Attachment is Removed

2 IMPDET CL BY 058413